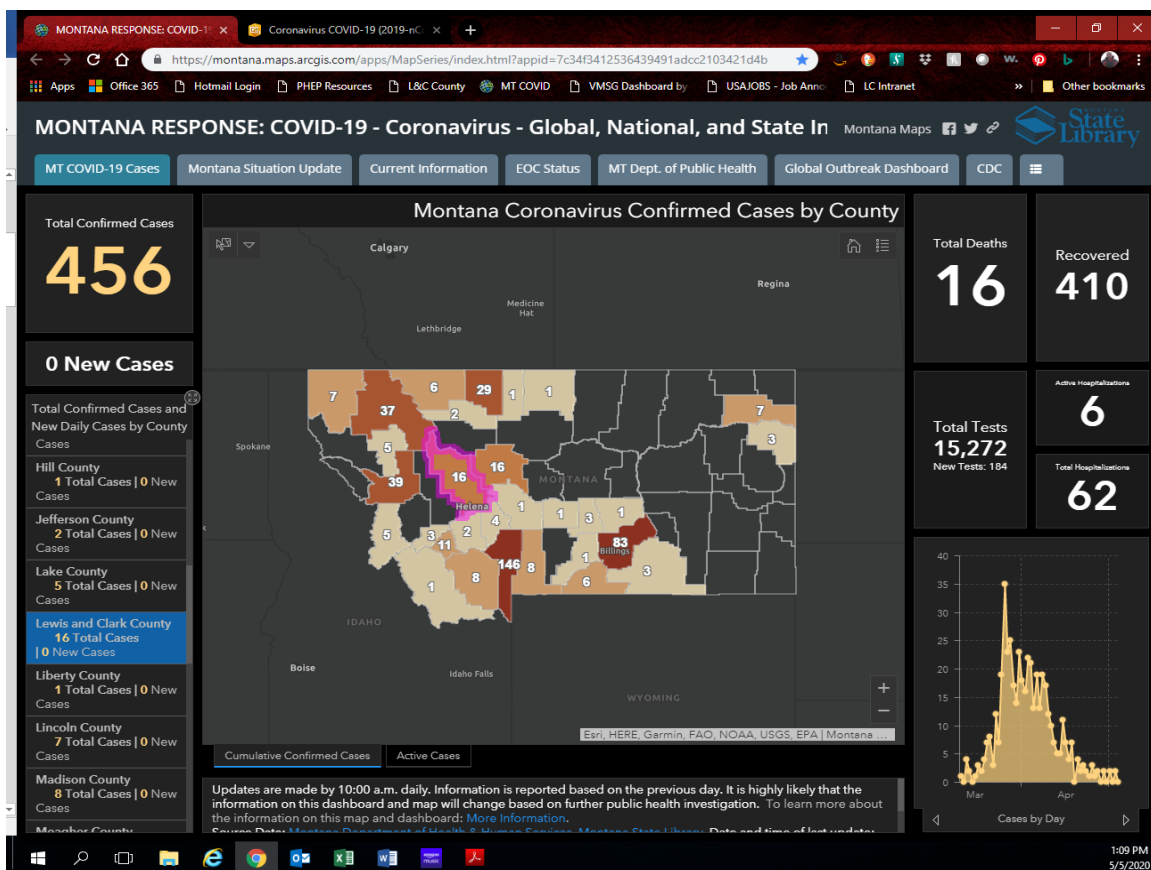


# COVID-19 Incident Action Plan

## 05/05/20 to 05/06/20



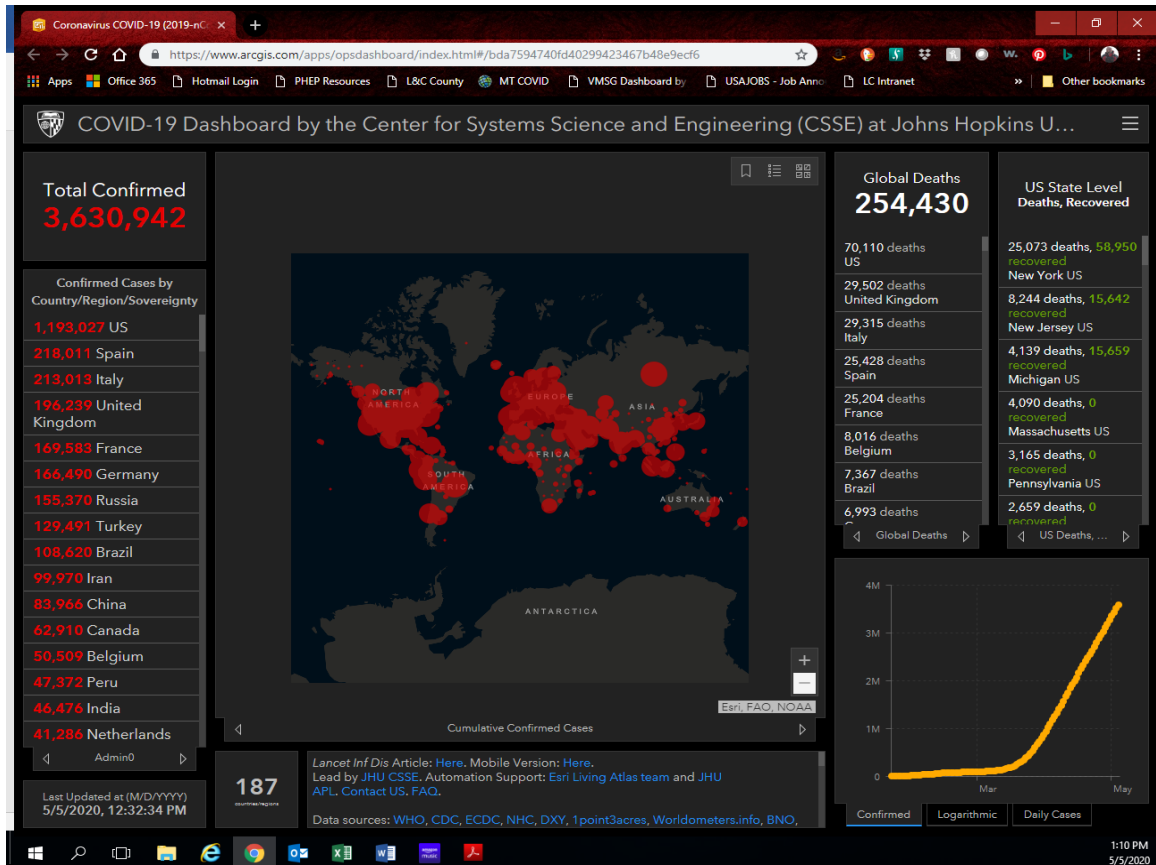
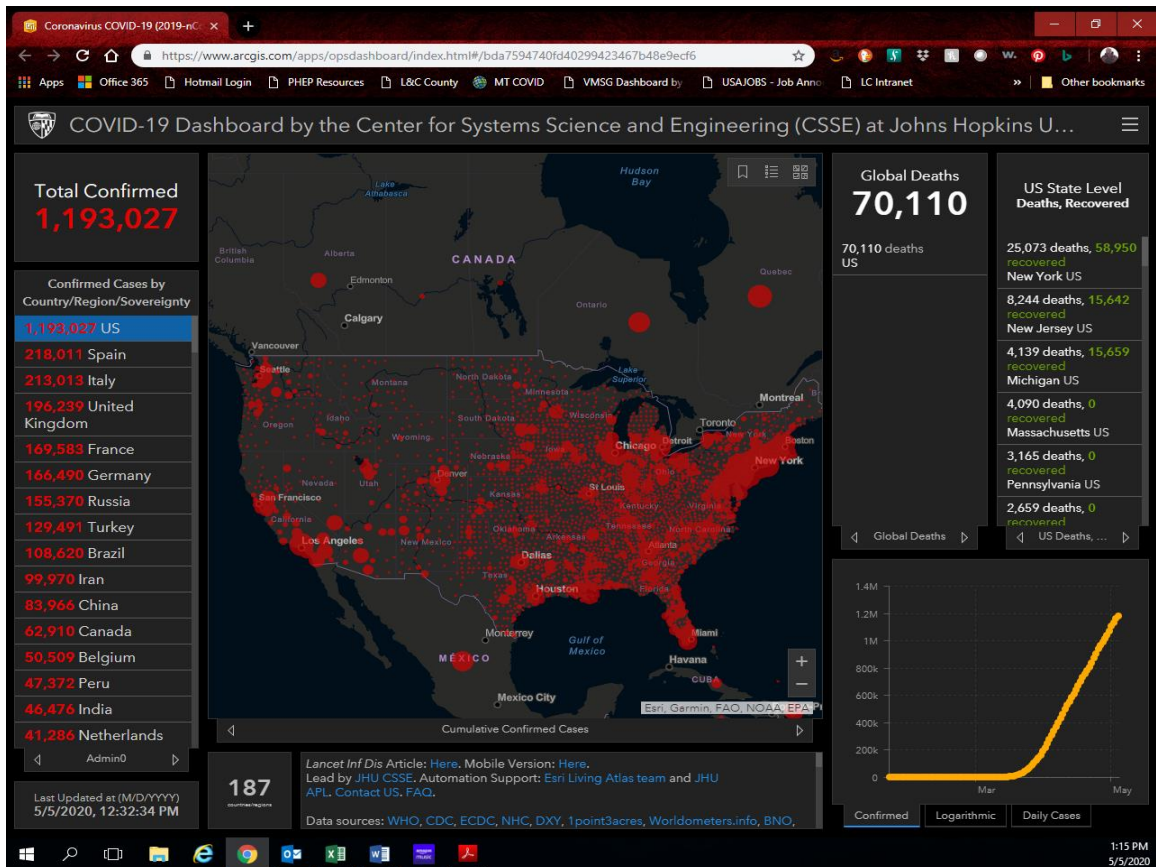
### The Items checked below are included in this IAP

- ☒ ICS 202
- ☒ ICS 203
- ☒ ICS 204
- ☒ ICS 205
- ☒ ICS 206
- ☒ ICS 207

### Other Attachments

- ☒ L&C County COVID Data Map ([link](#))
- ☒ LCPH Guidance documents on phased reopening ([link](#))
- ☒ **NEW:** DPHHS Guidance on Farmer's Markets ([link](#))
- ☒ MT JIC FAQ Page ([link](#))

☐



## ICS 202 – INCIDENT Objectives & Update Form

1. Incident Name: <b>COVID-19</b>	2. Operational Period:	Date From:	<b>05/05/20</b>	Date To:	<b>05/06/20</b>
		Time from:	<b>0830</b>	Time from:	<b>0830</b>
3. Prepared by: Name: Brett Lloyd	Position: Planning Section Chief	4. Approved by: Name: Drenda Niemann		Position: Incident Commander	

### Commander's Intent:

The intent of all actions and operations is to, as much as possible, minimize disease spread through social distancing and other evidence-based protective and preventive measures.

### General Control Objectives:

1. Protect the public health by taking a lead role in preventing or minimizing the spread of COVID-19 in the community.
2. Support informational, advisory & medical resource needs of healthcare partners.
3. Maintain situational awareness and impacts on the local healthcare system and community.
4. Maintain continuity of Public Health operations.
5. Manage Public Information & Education to provide technical guidance, situational awareness and manage rumors & misinformation.
6. Implement & manage a phased local reopening effort that focuses on easing restrictions while still minimizing disease transmission.

### Quick Resources:

- [Montana COVID Task Force Page](#)
- [LCPH CV-19 Page](#)
- [L&C CV-19 Data Map](#)
- [MTDPHHS Page](#)
  - [Hotline #-1-888-333-0461](#)
- [COVID-19 Resource Library](#)
- [WHO CV-19 Page](#)

### C&G Meeting Agenda

- ☐ Plans Chief opens meeting, covers ground rules, and reviews agenda.
- ☐ Situation Updates.
- ☐ Planned activities for next Ops Period.
- ☐ Outstanding issues.
- ☐ IC closing comments.

### Order

- ☐ Ops-Shelly
- ☐ Ops-Laurel
- ☐ Ops-Eric
- ☐ LOFR-Kathy
- ☐ PIO-Gayle
- ☐ Logistics-Jolene
- ☐ IC-Drenda

### Situation Update: 05/05/20

Resource	Local	State	JHU COVID Map	Global COVID Tracker
Total Cases:	16	456	1,193,027	3,618,325
Total Deaths:	0	16	70,110	253,381
Total Recovered:	14	410	187,180	1,184,145
Total Tests:	1400+	15,272	7,285,178	

- **No new positive cases locally in last 24 hours.** No virus found in local wastewater testing. Yet.
- Widespread reports of public and businesses not adhering to social distancing guidelines.
- **UPDATE** [Discontinuation of isolation in home patients:](#)
- **UPDATE** [Responding to Coronavirus \(COVID-19\) in Nursing Homes](#)
- **UPDATE** [Guidance for international travel or cruise travel](#)
- **NEW** [Gloves](#): Optimizing the supply of disposable medical gloves.
- **UPDATE: Alternate Care Sites and Isolation Sites.** CDC has provided [guidance on establishing isolation sites and alternate care sites](#) to help address surge in response to COVID-19.

### Activities/Tasks for this Operational Period

Activity	Task	Responsible POC	Status
1. Technical Guidance	<ol style="list-style-type: none"> <li>1. Develop/revise re-opening guidance for specific businesses</li> <li>2. Press releases as needed</li> <li>3. Provide phone assistance as needed.</li> <li>4. Work with Shelter Team (COAD) on I&amp;Q of special populations.</li> </ol>	<ol style="list-style-type: none"> <li>1. Laurel &amp; Team</li> <li>2. Gayle</li> <li>3. Laurel &amp; Team</li> <li>4. Laurel &amp; Team</li> </ol>	<ol style="list-style-type: none"> <li>1. Ongoing</li> <li>2. Ongoing</li> <li>3. Ongoing</li> <li>4. In Progress</li> </ol>
2. Pre-Planning	<ol style="list-style-type: none"> <li>1. Criteria and Process for Phase II Re-Opening plan.</li> <li>2. Development of "mass prophylaxis" plan and revision of current EMC plan.</li> </ol>	<ol style="list-style-type: none"> <li>1. Eric</li> <li>2. Eric (Jacqui &amp; Brett)</li> </ol>	<ol style="list-style-type: none"> <li>1. In Progress</li> <li>2. In Progress</li> </ol>



Major Decisions / Policy Changes			
Date	Description of decision / policy change		
05/01/20	New business inspections will resume asap.		
Documents / Products Developed			
Date:	Name and Description	Developed by:	Status/Location:
05/04/20	• Guidance Documents for I&Q Shelters.	Laurel	In Progress,
05/04/20	• Local GIS Dashboard for Phase criteria tracking	Gayle	In Progress,
05/04/20	• Press Release on Phase I guidance updates.	Gayle	Complete,
Changes in personnel and/or resource deployment since last update			
Resource (include name if personnel)		Date of change	Disposition/Status Location:
•		05/01/20	Choose an item.
List of major problems or concerns since last update			
<b>Problems/Concerns:</b> <ol style="list-style-type: none"> <li>Impacts of Re-openings.</li> <li>People/businesses not adhering to social distancing, isolation &amp; quarantine orders and guidelines.</li> </ol>		<b>Resolution or recommendation:</b> <ol style="list-style-type: none"> <li>Pending</li> <li>Ongoing</li> </ol>	
Recommendations or emphasis for the next operational period (e.g., objectives, tasks, resources):			
<ol style="list-style-type: none"> <li>Develop Criteria and Process for Phase II Re-Opening.</li> <li>Technical guidance to businesses/events wanting to open/reopen.</li> <li>Health officer update video.</li> <li>Regional coordination with neighboring county health depts on Phase criteria and decision making.</li> <li>Schedule UHC briefing with wastewater testing team.</li> </ol>			
Other Instructions / Comments:			
<b>Topic: Provider COVID-19 Update</b> <b>Recurring – Thursday 8:30-9:30</b> Agenda: <ul style="list-style-type: none"> <li>Situation Update</li> <li>Communication Strategy</li> <li>Successes and Challenges</li> <li>Question and Answers</li> </ul> <b>Join Zoom Meeting</b> <a href="https://zoom.us/j/680386439">https://zoom.us/j/680386439</a> <b>Meeting ID:</b> 680 386 439		<b>Topic: Stakeholders COVID-19 Update</b> <b>Recurring – Friday 8:30-9:30 am</b> Agenda: <ul style="list-style-type: none"> <li>Situation Update</li> <li>Question and Answers</li> </ul> <b>Join Zoom Meeting</b> <a href="https://zoom.us/j/625571519">https://zoom.us/j/625571519</a> <b>Meeting ID:</b> 625 571 519	



# ICS 203 – Unified Health Command (UHC) Organization Assignment List

## ICS 205 – UHC Contact List (Combined)

<b>1. Incident Name:</b> <b>COVID-19</b>		<b>2. Operational Period:</b>		Date From:	<b>05/04/20</b>	Date To:	<b>05/08/20</b>
				Time from:	<b>0830</b>	Time from:	<b>0830</b>
<b>POSITION</b>		<b>NAME</b>			<b>CONTACT INFO</b>		
<b>3. UHC Incident Commander(s) and Staff – LCPH DOC # 406-457-8900</b>							
LCPH Incident Commander		<a href="#">Drenda Niemann, Health Officer</a>			o-457-8910		
LCSD Incident Commander		Leo Dutton, Sheriff			o-447-8235		
HPD Incident Commander		Steve Hagen, Chief			o-447-8479		
EHPD Incident Commander		William Harrington, Chief			o-227-8686		
Public Information Officer		<a href="#">Gayle Shirley</a>			o-457-8908		
Liaison Officer		<a href="#">Kathy Moore</a>			o-457-8926		
Medical Officer		Dr. William Snider, D.O.			o-457-8900		
<b>4. UHC Operations Section</b>							
Operations Chief		<a href="#">Eric Merchant</a>			o-457-8914		
Deputy Operations Chief		St. Peter's Hospital			(406) 444-2304		
Disease Containment Branch		<a href="#">Shelly Maag</a>			o-457-8947		
• Case Management Group		Linda Gleason			o-457-8900		
o Investigation Team		Katie Sheehy			o-457-8900		
o Isolation & Quarantine Team		<a href="#">Sarah Sandau</a>			o-457-8960		
• Technical Information & Guidance Group		<a href="#">Laurel Riek</a>			o- 447-8361		
o Nurses		Nurses, Sanitarians			<b>HOTLINE: 457-8904</b>		
• Enforcement Group		<a href="#">Laurel Riek</a>			o- 447-8361		
o Education		Licensed Establishment			o-457-8900		
o Warning		Licensed Establishment/Law Enforcement			o-457-8900		
o Enforcement		Law Enforcement & County Atty			o-447-8221		
Medical Branch		St. Peter's Hospital			(406) 444-2304		
• Healthcare Facilities Group		St. Peter's Hospital			(406) 444-2304		
• Testing		SPH/PureView			(406) 444-2304		
• Transport Group		EMS			o-444-2228		
• Fatalities Group		Coroner			o-457-8835		
<b>5. UHC Planning Section</b>							
UHC Planning Chief		<a href="#">Brett Lloyd</a>			o-457-8897		
PPE Coordinator		<a href="#">Valerie Stacey</a>			o-457-8891		
<b>6. UHC Logistics Section</b>							
Logistics Chief		<a href="#">Reese Martin</a>			o-447-8285		
Supply Unit Leader		<a href="#">Jolene Helgeson</a>			o- 457-8907		
COAD		Joe Wojton			<b>HOTLINE:-447-1605</b>		
<b>7. UHC Finance / Administration Section (AGENCY Managed)</b>							
LCPH Finance/Administration Chief		<a href="#">Heather Parmer</a>			o-457-8967		
8. Agency Executive/CEO		Justin Murgel, BoH Chair			o-457-8900		
9. County EOC/Emergency Manager		<a href="#">Reese Martin</a>			o-447-8285		
10. External Agency Representative (FROM the Hospital Command Center)		SPH: <a href="#">Will Kussman</a> VA: <a href="#">Paul Reyes</a>			SPH: o-(406) 444-2118 VA, o-(406)447-7891		
11. SPH Hospital Command Center		Sevda Raghib, LOFR			<b>(406) 444-2304</b>		
12. Prepared by:	PRINT NAME	Brett Lloyd			DATE:	<b>05/04/20</b>	
	POSITION:	UHC Plans Chief			TIME:	<b>1130</b>	



# Incident Command System Form 204

## Assignment List

<b>1. Incident Name:</b> COVID-19		<b>2. Operational Period:</b>		Date From: 5/4/2020	Date To: 5/8/2020
				Time From: 8:30:00 AM	Time To: 8:30:00 AM
<b>3. Assignment Identifier:</b>		<b>4. Operations</b>		<b>Personnel:</b>	
Section	Operations	Operations Section Chief	Eric Merchant	406-457-8914	
Branch	Disease	Operations Sect, Deputy			
		Branch Director	Shelly Maag	406-457-8947	
Group	<b>Case Management</b>	Group Supervisor	Linda Gleason	406-457-8900	
<b>5. Resources Assigned:</b>		# of Persons	Contact numbers	Reporting Location, Special Equipment and Supplies	
Resource Identifier	Name				
Investigation Team	Katie Sheehy	3	406-457-8904	Murray Building	
Isolation & Quarantine Team	Sarah Sandau	2	406-457-8960	Home/Telework	
<b>6. Work Assignments:</b>					
<b>TASKS:</b>					
Investigation Team - Complete case contact investigations					
I&Q Team - Follow-up with I&Q cases regularly as needed.					
<b>7. Special Instructions:</b>					
See Incident Objectives and Commander's Intent.					
<b>8. Communications</b> (radio and/or phone numbers needed for this assignment):					
<b>Name</b>	<b>Function</b>	<b>Radio (Frequency/ System/Channel)</b>	<b>Phone</b>	<b>Cell</b>	
Eric Merchant	Operations Section Chief		406-457-8914		
Nurse Hotline	Technical Guidance		406-457-8904		
SPH ICP	LOFR		406-444-2304		
Reese Martin	DES Coordinator		406-447-8285		
<b>9. Prepared by:</b> Brett Lloyd, Plans Chief		<b>Signature:</b>			
<b>ICS Form 204</b>		Date/Time: 5/4/2020	10:51		





# Incident Command System Form 204

## Assignment List

<b>1. Incident Name:</b> COVID-19		<b>2. Operational Period:</b>		Date From: 5/4/2020	Date To: 5/8/2020			
				Time From: 8:30:00 AM	Time To: 8:30:00 AM			
<b>3. Assignment Identifier:</b>		<b>4. Operations</b>		<b>Personnel:</b>				
Section	Operations	Operations Section Chief	Eric Merchant	406-457-8914				
Branch	Disease	Operations Sect, Deputy	St. Pete's Ops Chief	406-444-2304				
		Branch Director	Shelly Maag	406-457-8947				
Group	<b>Technical Info &amp; Guidance</b>	Group Supervisor	Laurel Riek	406-447-8361				
<b>5. Resources Assigned:</b>		# of Persons	Contact numbers	Reporting Location, Special Equipment and Supplies				
Resource Identifier	Name							
Nurses	Karen White					3	406-457-8904	Murray Building
Sanitarians	Laura Hendley					3	406-457-8900	Telework
General Information	Gayle Shirley					1	406-457-8908	Murray Building
<b>6. Work Assignments:</b>								
<b>TASKS:</b>								
All - Take calls needing technical information and guidance as it relates to COVID.								
- Provide facility/industry/situation-specific guidance as needed.								
- Develop Guidance documents and post on LCPH COVID Webpage. Distribute as needed.								
<b>7. Special Instructions:</b>								
See Incident Objectives and Commander's Intent.								
*Calls offering to help (volunteers) and calls needing assistance with basic needs (food, shelter, financial etc.) should be referred to DES hotline (406) 447-1605								
<b>8. Communications</b> (radio and/or phone numbers needed for this assignment):								
Name	Function	Radio (Frequency/ System/Channel)	Phone	Cell				
Eric Merchant	Operations Section Chief		406-457-8914					
Nurse Hotline	Technical Guidance		406-457-8904					
SPH ICP	LOFR		406-444-2304					
Reese Martin	DES Coordinator		406-447-8285					
<b>9. Prepared by:</b> Brett Lloyd, Plans Chief		<b>Signature:</b>						
<b>ICS Form 204</b>		Date/Time: 5/4/2020	11:53					



# Incident Command System Form 204

## Assignment List

<b>1. Incident Name:</b> COVID-19		<b>2. Operational Period:</b>		Date From: 5/4/2020	Date To: 5/8/2020
				Time From: 8:30:00 AM	Time To: 8:30:00 AM
<b>3. Assignment Identifier:</b>		<b>4. Operations</b>		<b>Personnel:</b>	
Section	Operations	Operations Section Chief		Eric Merchant	406-457-8914
Branch	Disease	Operations Sect, Deputy Branch Director		Shelly Maag	406-457-8947
Group	<b>Enforcement</b>	Group Supervisor		Laurel Riek	406-447-8361
<b>5. Resources Assigned:</b>					
Resource Identifier	Name	# of Persons	Contact numbers	Reporting Location, Special Equipment and Supplies	
Lewis & Clark Sheriff's Office	Leo Dutton	varies	406-447-8235	Varies	
Helena Police Dept.	Steve Hagan	varies	406-447-8479	Varies	
East Helena PD	William Harrington	varies	406-227-8686	Varies	
Education Team	Laurel Riek	5	406-457-8900	Varies	
<b>6. Work Assignments:</b>					
<b>TASKS:</b>					
<b>Education Team</b> - (1st Complaint): Follow up on complaints and provide guidance, education and information to suspected violators.					
<b>Warning Team</b> - (2nd complaint): LCPH-Draft Warning Letter to violators, Law Enforcement - Deliver letter in person and observe suspected violations.					
<b>Enforcement Team</b> - (3rd Complaint): Law Enforcement, conduct on-site investigation to verify violation and forward results to appropriate County or City Attorney's Office.					
<b>7. Special Instructions:</b>					
See Incident Objectives and Commander's Intent.					
<b>8. Communications</b> (radio and/or phone numbers needed for this assignment):					
<b>Name</b>	<b>Function</b>	<b>Radio (Frequency/ System/Channel)</b>	<b>Phone</b>	<b>Cell</b>	
Eric Merchant	Operations Section Chief		406-457-8914		
Nurse Hotline	Technical Guidance		406-457-8904		
SPH ICP	LOFR		406-444-2304		
Reese Martin	DES Coordinator		406-447-8285		
<b>9. Prepared by:</b> Brett Lloyd, Plans Chief		<b>Signature:</b>			
<b>ICS Form 204</b>		Date/Time: 5/4/2020 10:51			





# Incident Command System Form 204

## Assignment List

<b>1. Incident Name:</b> COVID-19		<b>2. Operational Period:</b>		Date From: 5/4/2020	Date To: 5/8/2020																				
				Time From: 8:30:00 AM	Time To: 8:30:00 AM																				
<b>3. Assignment Identifier:</b>		<b>4. Operations</b>		<b>Personnel:</b>																					
Section	Operations	Operations Section Chief	Eric Merchant	406-457-8914																					
Branch	Medical	Operations Sect, Deputy																							
		Branch Director	St. Peter's Hospital	406-444-2304																					
Group	<b>Healthcare Facilities</b>	Group Supervisor	St. Peter's Hospital	406-444-2304																					
<b>5. Resources Assigned:</b>		# of Persons	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <th>Resource Identifier</th> <th>Name</th> <th>Contact numbers</th> <th>Reporting Location, Special Equipment and Supplies</th> </tr> <tr> <td>St. Peter's Hospital</td> <td>Sevda Raghib</td> <td>406-444-2304</td> <td></td> </tr> <tr> <td>PureView</td> <td>Jill Steeley</td> <td>406-457-0000</td> <td></td> </tr> <tr> <td> </td> <td> </td> <td> </td> <td> </td> </tr> <tr> <td> </td> <td> </td> <td> </td> <td> </td> </tr> </table>			Resource Identifier	Name	Contact numbers	Reporting Location, Special Equipment and Supplies	St. Peter's Hospital	Sevda Raghib	406-444-2304		PureView	Jill Steeley	406-457-0000									
Resource Identifier	Name					Contact numbers	Reporting Location, Special Equipment and Supplies																		
St. Peter's Hospital	Sevda Raghib					406-444-2304																			
PureView	Jill Steeley					406-457-0000																			
<b>6. Work Assignments:</b>																									
<p><b>TASKS:</b></p> <p><b>ALL</b> - Screen suspected COVID patients, test/refer for testing as appropriate, inform LCPH of positive cases. Coordinate for the provision of services, as able, to at-risk populations.</p>																									
<b>7. Special Instructions:</b>																									
See Incident Objectives and Commander's Intent.																									
<b>St. Peter's Hospital COVID-19 CALL CENTER 406-457-4180</b>																									
<b>8. Communications</b> (radio and/or phone numbers needed for this assignment):																									
<b>Name</b>	<b>Function</b>	<b>Radio (Frequency/ System/Channel)</b>	<b>Phone</b>	<b>Cell</b>																					
Eric Merchant	Operations Section Chief		406-457-8914																						
Nurse Hotline	Technical Guidance		406-457-8904																						
LCPH	LOFR		406-457-8926																						
Reese Martin	DES Coordinator		406-447-8285																						
<b>9. Prepared by:</b> Brett Lloyd, Plans Chief		<b>Signature:</b>																							
<b>ICS Form 204</b>		Date/Time: 5/4/2020	10:51																						



# Incident Command System Form 204

## Assignment List

<b>1. Incident Name:</b> COVID-19		<b>2. Operational Period:</b>		Date From: 5/4/2020	Date To: 5/8/2020
				Time From: 8:30:00 AM	Time To: 8:30:00 AM
<b>3. Assignment Identifier:</b>		<b>4. Operations</b>		<b>Personnel:</b>	
Section	Operations	Operations Section Chief	Eric Merchant	406-457-8914	
Branch	Medical	Operations Sect, Deputy			
		Branch Director	St. Peter's Hospital	406-444-2304	
Group	<b>Transport</b>	Group Supervisor	David Webster	406-444-2304 406-444-2228	
<b>5. Resources Assigned:</b>					
Resource Identifier	Name	# of Persons	Contact numbers	Reporting Location, Special Equipment and Supplies	
St. Peter's Hospital	Sevda Raghib		406-444-2304		
SPH EMS	David Webster		406-444-2228		
<b>6. Work Assignments:</b>					
<b>TASKS:</b>					
ALL - Work with Unified Health Command (UHC) and EOC to coordinate, as able, the transport of suspected or confirmed COVID patients and at-risk populations.					
<b>7. Special Instructions:</b>					
See Incident Objectives and Commander's Intent.					
<b>St. Peter's Hospital COVID-19 CALL CENTER 406-457-4180</b>					
<b>8. Communications</b> (radio and/or phone numbers needed for this assignment):					
Name	Function	Radio (Frequency/ System/Channel)	Phone	Cell	
Eric Merchant	Operations Section Chief		406-457-8914		
Nurse Hotline	Technical Guidance		406-457-8904		
LCPH	LOFR		406-457-8926		
Reese Martin	DES Coordinator		406-447-8285		
<b>9. Prepared by:</b> Brett Lloyd, Plans Chief		<b>Signature:</b>			
<b>ICS Form 204</b>		Date/Time: 5/4/2020	10:51		



# Incident Command System Form 204

## Assignment List

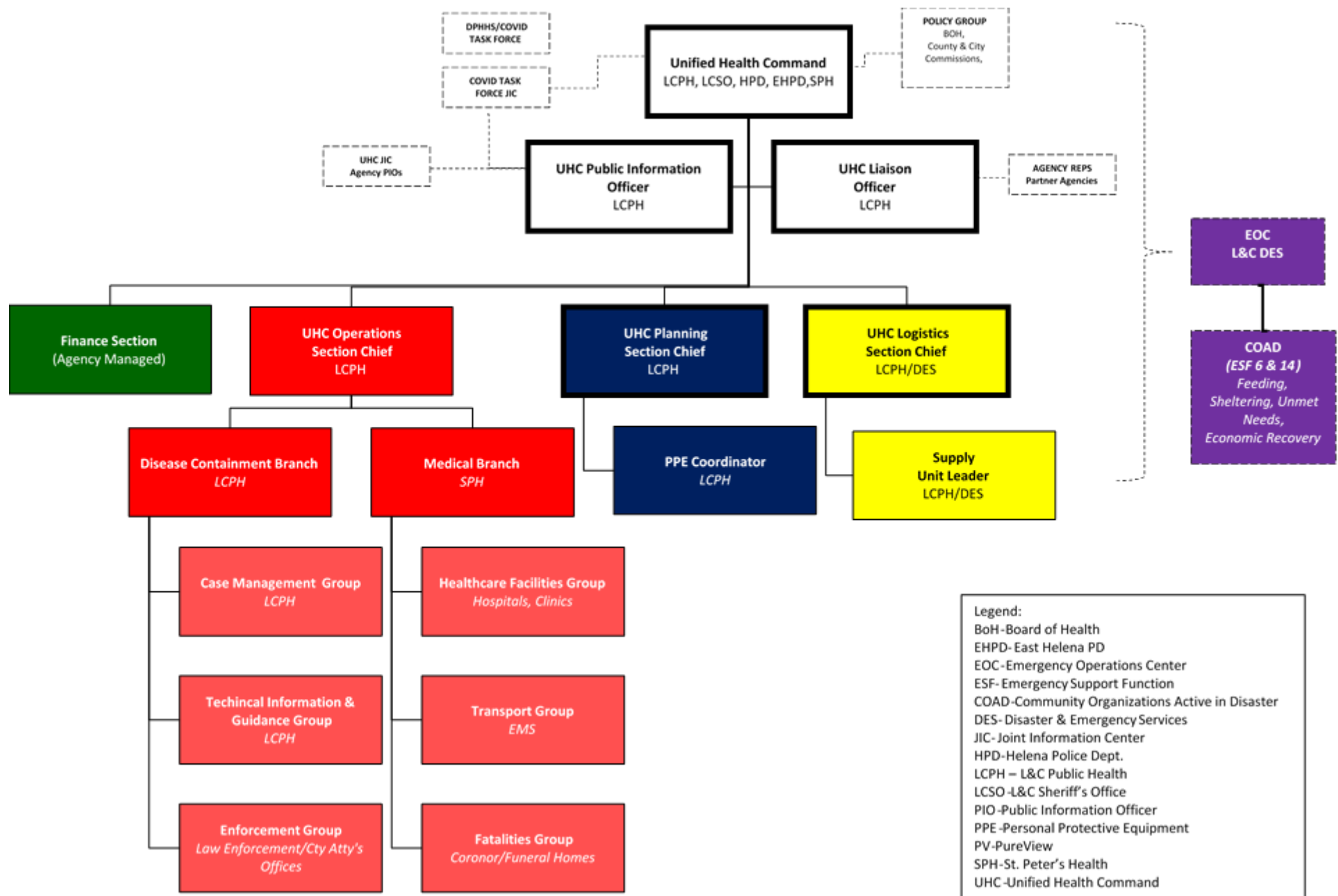
<b>1. Incident Name:</b> COVID-19		<b>2. Operational Period:</b>		Date From: 5/4/2020	Date To: 5/8/2020
				Time From: 8:30:00 AM	Time To: 8:30:00 AM
<b>3. Assignment Identifier:</b>		<b>4. Operations</b>		<b>Personnel:</b>	
Section	Operations	Operations Section Chief	Eric Merchant	406-457-8914	
Branch	Medical	Operations Sect, Deputy			
		Branch Director	St. Peter's Hospital	406-444-2304	
Group	<b>Fatalities</b>	Group Supervisor	Leo Dutton, Coroner	406-457-7398	
<b>5. Resources Assigned:</b>		# of Persons	Contact numbers	Reporting Location, Special Equipment and Supplies	
Resource Identifier	Name				
Coroner POC	Brent Colbert				
<b>6. Work Assignments:</b>					
<b>TASKS:</b> <b>Coroner</b> - Coordinate disposition of remains of suspected COVID patients with Unified Health Command (UHC) and local Funeral Homes to prevent further disease spread.					
<b>7. Special Instructions:</b>					
See Incident Objectives and Commander's Intent.					
<b>8. Communications</b> (radio and/or phone numbers needed for this assignment):					
<b>Name</b>	<b>Function</b>	<b>Radio (Frequency/ System/Channel)</b>	<b>Phone</b>	<b>Cell</b>	
Eric Merchant	Operations Section Chief		406-457-8914		
Nurse Hotline	Technical Guidance		406-457-8904		
Coroner	Group Supervisor		406-457-8835		
Reese Martin	DES Coordinator		406-447-8285		
<b>9. Prepared by:</b> Brett Lloyd, Plans Chief		<b>Signature:</b>			
<b>ICS Form 204</b>		Date/Time: 5/4/2020	10:51		



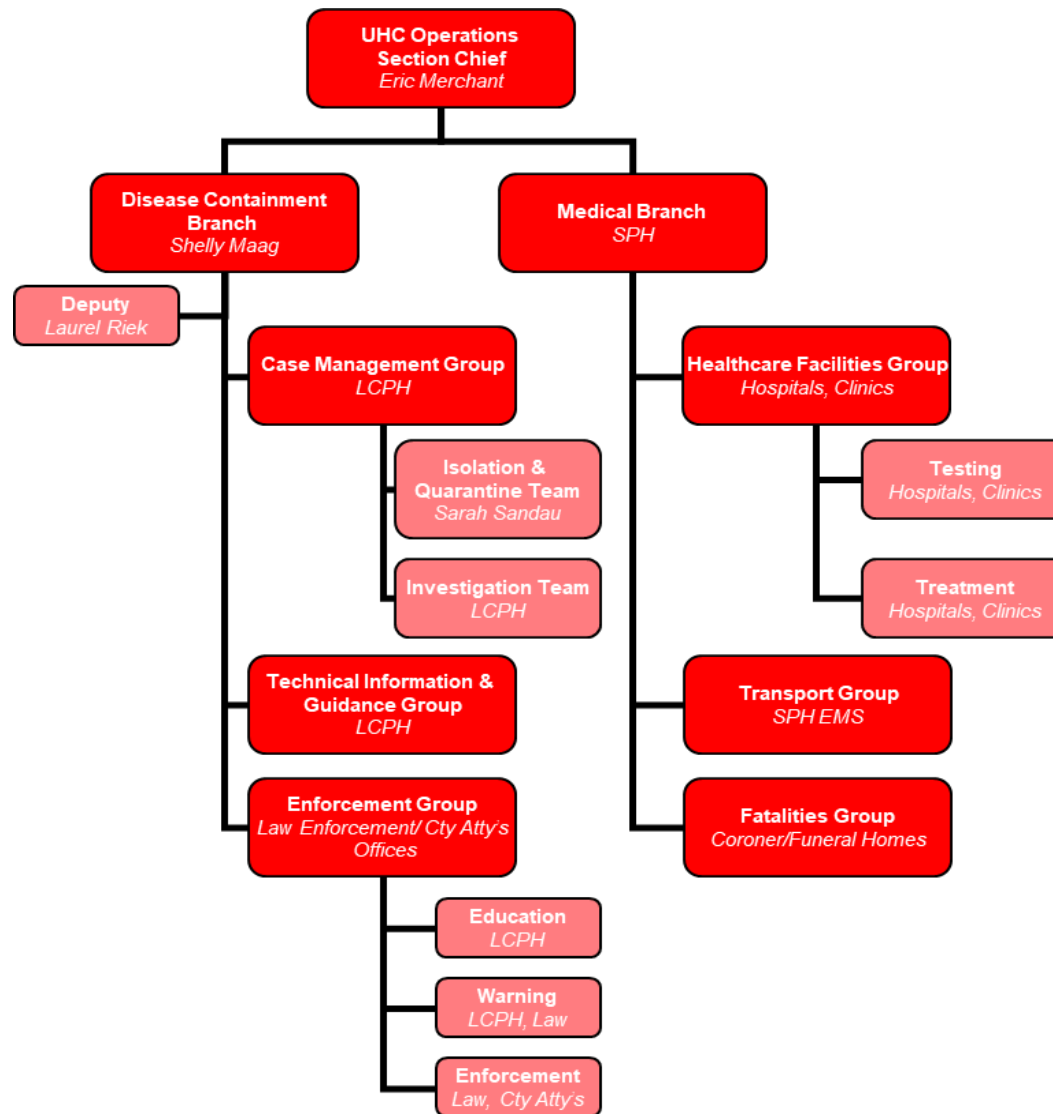
## ICS 206 – INCIDENT Medical Plan

<b>1. Incident Name:</b> <b>COVID-19</b>		<b>2. Operational Period:</b>	Date From: <b>04/08/20</b>	Date To:	Ongoing
			Time from: <b>0830</b>	Time from:	<b>0830</b>
<b>3. Prepared by:</b> Name: Brett Lloyd		Position: Planning Section Chief		<b>4. Approved by:</b> Name: Drenda Niemann	
				Position: Incident Commander	
<b>Commander's Intent:</b> <i>The intent of all actions and operations is to, as much as possible, minimize disease spread through social distancing and other evidence-based protective and preventive measures.</i>					
<b>Safety Message:</b> As the situation rapidly changes, we are making decisions about department operations and staff safety as new information presents. As of 4/8/20, the leadership team has determined the following will occur: <ul style="list-style-type: none"> <li>- Kathy will continue to monitor the situation at the City-County building regarding remote work for EHS staff. At this time remote work is an option, but not mandatory.</li> <li>- The remaining department staff will continue to work in their buildings for now.</li> <li>- The Murray Building LCPH public access door on the west side will be locked starting April 9<sup>th</sup>. All customers will be asked to enter through PVHC. They will be symptom checked and given a mask, then directed to the LCPH side for service.</li> <li>- Staff that come into the building (Murray or City-County) must continue to be diligent about monitoring their own health, notifying their supervisor of any illness, and staying home if you don't feel well.</li> <li>- Staff that continue to come into the building (Murray or City-County) will wear a cloth mask (issued with instructions for care), continue to practice social distancing, hand hygiene, and increase sanitizing standards.</li> </ul>					
<b>Instructions on when and how to ask for medical help:</b> <ul style="list-style-type: none"> <li>• Symptoms of COVID-19 include a fever over 100 degrees F, cough, and difficulty breathing. If you have mild symptoms, stay home if possible and contact your medical provider by phone for guidance. Your provider will make sure you don't expose others in the office or hospital setting. He or she will also work with public health professionals to determine if you need to be tested.</li> <li>• If you have severe symptoms, such as difficulty breathing, seek care immediately. Let the 9-1-1 dispatcher know that you might have COVID-19.</li> <li>• Older patients and people who have underlying medical conditions or compromised immune systems should contact their physician early in the course of even mild illness.</li> </ul>					
<b>Location of Medical Aid Stations:</b> <ul style="list-style-type: none"> <li>• Testing is being done at both St. Peter's Hospital in Helena and by PureView in East Helena.</li> <li>• You must have a provider's order to be tested for COVID.</li> </ul>					
<b>Personal Protective Equipment</b>					
<b>Location</b>	<b>PPE Type</b>	<b>Instructions for Use</b>			
Murray Building	Face Masks Required	<b>Non Clinical Staff</b> – Cloth Masks, wash daily <b>Clinical Staff</b> - Cloth or surgical masks, dispose or wash daily <b>Patients</b> – Surgical masks			
City/County Building	Face Masks Required	<b>Non Clinical Staff</b> – Cloth Masks, wash daily			
EOC	Face Masks-Recommended	<b>Non Clinical Staff</b> – Cloth Masks, wash daily			
Out in Public	Face Masks-Recommended	<b>Non Clinical Staff</b> – Cloth Masks, wash daily			
<b>Other Instructions:</b> <ul style="list-style-type: none"> <li>• If you feel ill, notify your supervisor immediately. Do not come to work until you feel better.</li> <li>• If you have questions or concerns, contact the state hotline at 1-888-333-0461 or the LCPH Nurse's Hotline at 406-457-8904.</li> </ul>					
<b>PPE Strategies:</b> <ul style="list-style-type: none"> <li>• <a href="#">Strategies for Optimizing the Supply of PPE</a> (CDC)</li> <li>• <a href="#">Strategies for Optimizing the Supply of N95 Respirators</a> (CDC)</li> <li>• <a href="#">Extending the Use and/or Reusing Respiratory Protection During Disasters</a> (APIC)</li> <li>• <a href="#">Temporary Enforcement Guidance – Healthcare Respiratory Protection</a> (OSHA)</li> <li>• <a href="#">PPE Supply Equivalents &amp; Price Guide</a> (AHRMM)</li> <li>• <a href="#">Conserving Facemasks and Respirators During a Critical Shortage</a> (TJC)</li> <li>• <a href="#">PPE Burn Rate Calculator</a> (CDC)</li> <li>• <a href="#">PPE Emergency Use Authorizations</a> (FDA)</li> <li>• <a href="#">Decontamination and Reuse of Filtering Facepiece Respirators</a> (CDC)</li> </ul>					





## Operations Section



## ICS 202b – Position Objectives & Update Form

1. Incident Name:	2. Operational Period:	Date From:		Date To:	
		Time from:		Time from:	
3. Prepared by:		4. Approved by:			
Name:	Position:	Name:	Position:		

### Situational Update for your Position

### Your Position's Objectives / Activities for this Operational Period

Objectives and Activities	Status
A.	
B.	
C.	
D.	
E.	



Major Decisions / Policy Changes made by your Position			
Time	Description of decision / policy change		
Documents / Products Developed			
Time	Name and Description	Location	
Changes in personnel and/or resource deployment since last situation status update			
Resource (include name if personnel)	Time of change	Disposition	Current location
List of major problems or concerns since last update:			
Recommendations for the next operational period (e.g., objectives, tasks, resources):			
Quote of the day:  <div style="text-align: center;"> <i>Honest disagreement is often a good sign of progress.</i>  <i>Mahatma Gandhi</i> </div>			